



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

March 30, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE APPROPRIATION ADJUSTMENT AND SPENDING AUTHORITY INCREASE
FOR THE SPECIAL SERVICES BUDGET UNIT
(ALL DISTRICTS) (4 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting an increase to the appropriation and contract spending authority for the property management and architectural and engineering service contracts, previously approved by your Board, in order to comply with Title VIII of the California Occupational Safety and Health Regulations, Article 9, as they are related to fire station compliance with sanitary facilities, washing facilities and locker rooms in order to meet code requirements.

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF
THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Approve the appropriation adjustment to transfer \$1,200,000 from the Fire District's Capital Project Accumulated Capital Outlay Fund, Services and Supplies, to the District's Special Services Budget Unit, Services and Supplies appropriation to fund property management and architectural and engineering services.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY

CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY

DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS
HAWTHORNE

HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRVINDALE
LA CANADA FLINTRIDGE
LA HABRA

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWDALE
LOMITA
LYNWOOD

MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

2. Approve a contract spending authority increase to the District's property management service contracts from \$8.4 million, the amount approved by your Board on November 18, 2008, as stated in the Fiscal Impact/Financing section, to \$9.4 million annually.
3. Approve a contract spending authority increase to the District's architectural and engineering service contracts from \$4.6 million, the amount approved by your Board on September 1, 2009, to \$4.8 million annually.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the District to comply with Title VIII of the California Occupational Safety and Health Regulations, Article 9, as they relate to fire station compliance with sanitary facilities, washing facilities and changing rooms. Code compliance will require that various alterations and improvements of the toilets rooms, showers and lockers are required.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1). This project helps to achieve this goal as it creates an environment that complies with Title VIII of the California Occupational Safety and Health Regulations, Article 9, which provides a safe and healthy work environment that promotes service excellence and organizational effectiveness by supporting streamlined operations.

FISCAL IMPACT/FINANCING

With your Board's approval of the attached \$1.2 million Appropriation Adjustment, sufficient funding will be available in the District's Special Services Budget Unit to address the projected needs of \$14.2 million for both property management and architectural and engineering service for this fiscal year. Any additional appropriation for future years will be addressed through the budget process. There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Chief Executive Office and Auditor-Controller have reviewed the recommended actions.

ENVIRONMENTAL DOCUMENTATION

Not applicable.

CONTRACTING PROCESS

This District will utilize its property management and architectural and engineering vendors previously approved by your Board.

IMPACT ON CURRENT SERVICES OR PROJECTS

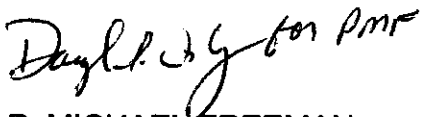
Approval of the recommended action will allow the District to proceed with compliance of Title VIII of the California Occupational Safety and Health Regulations, Article 9, which provides a safe and healthy work environment.

CONCLUSION

Upon approval by your Board, please instruct the Executive Officer to return adopted copies of this letter to the following office:

1. Consolidated Fire Protection District of Los Angeles County
Executive Office
1320 North Eastern Avenue
Los Angeles, CA 90063

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daghl. J. G. for PMF".

P. MICHAEL FREEMAN
Fire Chief

PMF:tm

Attachment

- c: County Counsel
Chief Executive Officer
Executive Officer, Board of Supervisors

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF FIRE

DEPT'S.
NO. 390-09

March 30, 2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2009-10
4 - VOTESOURCES

Consolidated FPD-ACO
J13-FR-2000-50099
Services & Supplies - \$1,200,000
DECREASE APPROPRIATION

Special Services Budget Unit
DA1-FR-96-9911-40100-40191
Operating Transfers In - \$1,200,000
INCREASE REVENUE

USES

Consolidated FPD-ACO
J13-FR-6100-50099
Other Financing Uses - \$1,200,000
INCREASE APPROPRIATION

Special Services Budget Unit
DA1-FR-2000-40100-40191
Services & Supplies - \$1,200,000
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 2,400,000

USES TOTAL: \$ 2,400,000

JUSTIFICATION: THIS ADJUSTMENT IS NECESSARY TO MEET CODE REQUIREMENTS AS IDENTIFIED WITHIN TITLE VIII OF THE CALIFORNIA OCCUPATIONAL SAFETY AND HEALTH REGULATIONS.

AUTHORIZED SIGNATURE:

Les Seidman
LES SEIDMAN, ASSISTANT CHIEF
FINANCIAL MANAGEMENT DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR—

ACTION



RECOMMENDATION



APPROVED AS REQUESTED



APPROVED AS REVISED

AUDITOR-CONTROLLER

BY *Karen Shikuma*

B.A. NO. 162

Mar 9 20 10

CHIEF EXECUTIVE OFFICER

BY *Shad White*

March 13 20 10

SEND 6 COPIES TO THE AUDITOR-CONTROLLER